



RECREATION AND COMMUNITY SERVICES DEPARTMENT  
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## CITY COUNCIL STAFF REPORT

Meeting Date: April 16, 2019

### Subject

Draft Citywide Parks and Recreation System Master Plan, endorse scope of actions identified in the Plan as the proposed project for purposes of conducting environmental review

### Recommended Action

Endorse the scope of the actions included in the Draft Citywide Parks and Recreation System Master Plan (“Master Plan”) as the proposed project for purposes of conducting environmental review pursuant to the California Environmental Quality Act (“CEQA”).

### Background

A draft Citywide Parks and Recreation System Master Plan (“Master Plan”) has been prepared and was issued for public input in early January 2019. Feedback on the draft Mater Plan has been provided in a variety of ways:

- January 16, the Bicycle Pedestrian Commission provided feedback.
- January 22, a Youth and Teen Forum, co-sponsored by the Teen Commission and Youth Activity Board, resulted in 54 comment cards from youth and teens.
- January 23, a public workshop at the Senior Center invited public input.
- January 24, the Parks and Recreation Commission reviewed the Master Plan at a special meeting and provided input.
- Input from the community invited via electronic and written comment cards.

The input received at these meetings plus electronic and written public comments through February 3, 2019 were previously provided to the City Council as attachments A-F with the February 5 Council staff report.

- February 5, the City Council provided input on the Master Plan (see Attachment A).
- February 26, the Planning Commission provided feedback on the Master Plan.
- Written and electronic community “comment card” input has continued (see Attachment B for input received through April 8, excluding Youth and Teen Forum comment cards previously provided).

## **Discussion**

Comments will be incorporated into the January 2019 Draft Master Plan and it will be re-issued as a revised draft Master Plan.

The project team recommends that the City Council endorse the scope of the Draft Master Plan, specifically the actions in Chapter 3, for purposes of conducting environmental review. These actions are intended to support future decision-making, and will continue to be evaluated and integrated into the City's annual planning for projects and services, annual work plans, and departmental strategic plans that will follow the Master Plan. Updated redline versions of the actions are attached for consideration (Attachment C). In Attachment C, actions that may have a physical effect on the environment are noted by highlighting the first few words. If there are any additional actions that the Council may wish to include in the Master Plan, or if there is anything that the Council wishes to significantly change in this list, those items should be identified now so that they can be considered in the environmental review process.

The City Council-endorsed actions would be the project description in environmental review documents and would be analyzed. Final City Council approval of the Master Plan will not be sought until the Initial Study is completed and the environmental review document is adopted. All actions proposed in the Draft Master Plan that may result in a significant effect on the physical environment will be evaluated as part of the environmental review process.

For purposes of conducting environmental review, it is better to "over-include" than "under-include" the range of possible actions and potential projects that are analyzed. If they may potentially occur in the future and are reasonably foreseeable, it is appropriate to evaluate them as part of this process.

## **Next Steps**

If the City Council endorses moving forward with environmental review, then the evaluation for environmental impacts will occur. An Initial Study and an associated environmental review document will be issued for public comments, together with a revised draft Master Plan. A public comment period will invite public input on the documents. Further steps include presenting the documents to the Parks and Recreation Commission and the City Council, anticipated to occur this summer.

Additional documents and background relating to the development of the January 2019 Draft Master Plan are posted on the City's website on the project page, at the link below, and in the on-line records associated with the Commission and City Council meetings.

<http://forms4.cupertino.org/parks&recmasterplan/projectUpdates.html>

The City Council's input on and endorsement of the scope of the actions in the Draft Master Plan for purposes of environmental review is requested.

**Fiscal Impact**

None.

**Sustainability Impact**

The project will support the city's sustainability and environmental policies and objectives.

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Prepared by: Gail Seeds, Park Improvement Manager

Reviewed by: Jeff Milkes, Director of Recreation & Community Services

Approved for Submission by: Timm Borden, Interim City Manager

**Attachments:**

A – Minutes, City Council meeting, Feb. 5, 2019

B – Input on Draft Master Plan, public comments through Apr. 8, 2019

C – Draft Master Plan, Chapter 3 (Systemwide Objectives and Actions), redline revisions, Apr. 2019